



# National Society Daughters of the American Revolution

*Pamela Edwards Rouse Wright, President General*

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**DAR SCHOLARSHIP COMMITTEE — Barbara L. Grant, National Chair**

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## **DAR SCHOLARSHIP COMMITTEE APPLICATION INSTRUCTIONS AND CHECKLIST**

The National Society Daughters of the American Revolution (DAR) is pleased to offer 26 different national scholarships for graduating high school seniors, and college, graduate and medical students through our online application portal for the upcoming academic year.

The direct URL link for the online submission portal is: <https://dar.academicworks.com/>

National scholarship applications are accepted: November 1 through January 31 each year at 11:59 p.m. (Hawaii Time)

### **INSTRUCTIONS:**

Please review the following information and use the application checklist listed below to organize and prepare your online scholarship application.

- For ease of submission, please do not use the Internet Explorer browser as it may not be compatible with the online application system on all computers. The following browsers are recommended: Google Chrome, Apple Safari, Microsoft Edge, or Mozilla Firefox
- Enter and upload all your required information and documents using the online application portal (e.g. letters of recommendation, personal statements, transcripts, activities, proof of citizenship). No emailed information will be accepted. All information must be submitted by the deadline. No exceptions will be made or granted.
- It is highly recommended that you begin your application at least two weeks prior to the January 31 deadline to assure the receipt of recommendation letters from individuals providing references on your behalf.
- After setting up your online scholarship application, you will enter the email addresses of two, but no more than four references. Individuals providing recommendations will submit their confidential information directly into your application using an invitation they will receive from the online system. They will enter their reference directly into the online form connected to your application. No uploaded or emailed letters of recommendation will be accepted.
- Submission of your photograph on any uploaded document will result in your application being disqualified. This includes a photograph appearing on your transcript, passport, naturalization papers, tribal card or one-page resume.

### **ADDITIONAL INFORMATION:**

- Scholarships are judged and awarded without regard to gender, race, color, religion, national origin or disability.
- Please direct any specific scholarship-related questions to the National Vice Chair listed with each scholarship on the DAR website at: <https://www.dar.org/national-society/scholarships>
- Check the listing of scholarships on the DAR website for special requirements for specific scholarships such as letters of acceptance into special programs like nursing or medicine.
- If you are selected as a scholarship recipient, you will be contacted to provide an official transcript which will be sent to the DAR headquarters by either mail or email.
- Additional information about all of DAR's scholarships and a link to the on-line application process can also be found on the DAR website at: <https://www.dar.org/national-society/scholarships>

## APPLICATION CHECKLIST

### Please be prepared to provide the following information for your DAR Scholarship application:

- All information submitted or uploaded into your application has been typed or computer generated. Submission of handwritten documents will result in your application being disqualified.
- An essay of 1,000 words or less setting forth your career objectives. If applicable, your essay should relate to the specific area of study described in the scholarship.
- If you are a graduating high school student, include a copy of your high school transcript. Home-schooled students must include transcripts for grade nine through current year. An official transcript is not needed at the time of application. Your name must appear on your transcript. Please note, DAR no longer requires the submission of class rank or size, or test scores such as SAT and ACT.
- If you are a college undergraduate, graduate or medical student, include a copy of your college transcript(s). Major must be indicated on your transcript if a specific major is required. An official transcript is not needed at the time of application. Please note, your name must appear on your transcript.
- At least two, but not more than four letters of recommendation must be requested and received by the deadline. Recommendations should convey your ability, work habits, integrity, character, potential, and volunteer activities. Individuals providing recommendations may include teachers, counselors, instructors, employers, ministers, or personal or professional references (please, no family members). You will upload your letters of recommendation directly into your application.
- A one-page resume must be included. It should provide a listing your extra-curricular activities, honors received, scholastic achievements, volunteer service, and if applicable your work experience. Your name must appear on your resume. Please note, one-page is defined as one side of an 8.50" x 11" inch paper.
- A copy of your proof of United States citizenship: birth certificate, naturalization papers, or information page of United States Passport must be included. If using a passport as proof of citizenship, cover your photograph. Submitting an expired passport or picture of yourself will result in your application being disqualified.
- If applicable, you must provide information required by specific scholarships such as a letter of your acceptance into special program or transcript stating you are in a special program like nursing or medicine, a piece of performance music, or a tribal card. Refer to information included on the DAR website at: <https://www.dar.org/national-society/scholarships>
- If awaiting confirmation of acceptance into a specific program at the time of application, please provide a typed or computer-generated list of programs applied to and upload this document into the Acceptance Letter upload section in your application.
- If you have completed your application and have uploaded all required documents and information you may select "Submit." This action may be taken even if you decide to make additions or corrections to your application at a later date. However, no changes can be made to your application after the deadline on January 31 at 11:50 p.m. (Hawaii Time).