

**NATIONAL SOCIETY DAUGHTERS OF THE AMERICAN REVOLUTION**  
**OFFICE OF THE HISTORIAN GENERAL**  
DAR HISTORICAL OR COMMEMORATIVE MARKER  
APPLICATION AND INSTRUCTIONS FOR PERMISSION TO PLACE MARKER

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★ Advance permission MUST be obtained from the Historian General to place a DAR Marker.★

★★ Please allow a **MINIMUM of SIX MONTHS** to process this request, and allow approximately **TWO ADDITIONAL MONTHS** (for a total of **eight months**) processing time if the marker mentions Revolutionary War soldiers, sailors, or patriots. These time periods do **NOT** include the time involved with the ordering and manufacturing of the marker. ★ A **REVOLUTIONARY WAR GRAVE MARKER APPLICATION** must be completed for each soldier, sailor, or patriot, or their wives or daughters mentioned in a historical/ commemorative marker text.★★

This is an application to  Place  Rededicate  Replace or  Move a historical or commemorative marker.

DATE OF APPLICATION:

PROPOSED DATE OF DEDICATION:

DAR CHAPTER, DIVISION, OR STATE SOCIETY APPLYING FOR MARKER:

CONTACT PERSON:

PHONE:

E-MAIL:

MAILING ADDRESS:

(Street)

(City)

(State)

(Zip)

**PLEASE INCLUDE ALL OF THE FOLLOWING ITEMS WITH THIS FORMAL DAR HISTORICAL/ COMMEMORATIVE MARKER APPLICATION. FAILURE TO PROVIDE ANY OF THE ITEMS COULD RESULT IN A SIGNIFICANT DELAY IN THE PROCESSING OF THIS APPLICATION.**

- (1) Detailed description of the location and physical format of the proposed DAR marker.
  - (a) A copy of the proposed text and the placement of the DAR Insignia (if incorporated into the design).
  - (b) A precise description of where the marker is to be located. If possible, include sketches, photographs, and/or maps of the site.
  - (c) If there are already any other markers or plaques at the site, please include either a photograph or a transcription of the text of the other marker(s); it is important that the text of a new DAR marker **not duplicate** that of any pre-existing markers.
- (2) Verification of the historical facts associated with the proposed marker. Verification must include:
  - (a) Documentation, drawn from primary source materials and/or scholarly secondary source materials, that verifies the historical and geographical accuracy of **each and every one** of the statements that appear in the wording of the marker. It is the responsibility of the DAR sponsoring organization to obtain the necessary proof for inclusion in a marker application package.
  - (b) At least two letters from non-DAR historical experts. Letters may be written by such people as university professors and/or professional staff members at historical societies and other historical institutions who have in-depth, scholarly knowledge of the subject matter, indicating the accuracy and significance of the facts presented in the wording of the marker. These letters **must** include a complete copy of the exact wording that the person is approving. Please keep in mind that this is not a letter of support and letters that simply are in support of an application will not fulfill this requirement.
- (3) Written statement authorizing installation of the marker from the property owner/custodian of land where marker is to be placed. The letter must be dated within the past year. The signed, dated letter should include a statement explaining by what right the writer has the authority to grant permission. If this is an application to **rededicate, replace, or move** a marker, this letter should authorize the rededication or reinstatement of this marker.
- (4) Table-of-contents page—a list of every item in the application dossier.

**Please send this completed form and application materials to:**

The Office of the Historian General, NSDAR  
1776 D Street NW  
Washington, DC 20006-5303

**AND SEND A COPY OF THE APPLICATION TO YOUR STATE HISTORIAN**

★★ You will be notified when the application is approved. E-mail notification will be used when possible.  
The permission letter will allow you to purchase a marker from one of the firms authorized to reproduce the DAR insignia.★★

If you have questions, please contact the Office of the Historian General. PHONE: (202) 879-3256 E-MAIL: [historian@dar.org](mailto:historian@dar.org)