



**Private Events**  
DAR National Headquarters  
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## FEES

	Nonprofit Events	Corporate Events	Social Events
O'Byrne Gallery	\$450	\$600	\$600
The Portico**	\$187.50	\$250	\$250
Connecticut Board Room	\$315	\$420	\$420
Banquet Hall	\$450	\$600	\$600
Library (as is)	\$450	\$600	\$600
Library (tables cleared out)	\$5,000*	\$5,000*	\$5,000*
President General's Assembly Room	\$315	\$420	\$420
National Officers' Club Assembly Room	\$315	\$420	\$420
O'Byrne Gallery, Library, or Banquet Hall Load in/Load out	\$225	\$300	\$600
Connecticut Board Room, National Officers' Club Assembly Room, or President General's Assembly Room Load in/Load out	\$157.50	\$210	\$420
Constitution Hall Lobby	\$3,500*	\$3,500*	\$3,500*
Energy Fee	\$50*	\$50*	\$50*

(\*) Indicates flat fee

(\*\*) Portico rental time must equal entire event time. Portico cannot be rented for partial event time. Additional fees will apply if the client chooses to tent any portion of the Portico.

- All rates are hourly, except where noted. Four hour minimum.
- Additional maintenance and security fees may apply.
- In addition to the rental fees a security deposit of \$1,000 (\$2,000 for social events) or 50 percent of the total lease fee, whichever is less, is required.

## RESTRICTIONS

- Bloody Mary mixes/drinks, tomato juice, and red cranberry juice are not permitted. Red or blush wines are only allowed in the O'Byrne Gallery for seated dinners and with a \$500 security deposit.
- Chocolate fountains are not allowed.
- Votive candles in glasses are allowed provided the space under the glass is protected from heat. All other candles are not allowed.
- Throwing of confetti, flower petals, rice, and birdseed is not allowed.
- Use of pyrotechnics and smoke machines are not allowed. Sparklers are not allowed.
- For private events held in the Library, guests are asked not to remove any books from their shelves.