

## **CIRCULARIZATION AND COMMUNICATION POLICY**

### **June 2025**

Since 1896, the NSDAR has used the term “circularization” to mean “cause to become widely known.” For purposes of NSDAR and this policy, a “circular” includes, but is not limited to, any document or communication distributed with an intent that its contents become “widely known.”

A DAR member may propose policy and procedural changes, express concerns, and direct inquiries to her state representative or a Vice President General on the National Board of Management for potential consideration by the National Society. No member is authorized to circulate information, including but not limited to written materials, digital content, email or social media, that inaccurately states or conflicts with National Society policy or causes disharmony; disparages other members; or harms the good name/reputation of the National Society, its state societies, state organizations, or its chapters.

This policy is necessary to foster constructive dialogue, to debate matters in proper forums, and to protect members’ personal information from unauthorized use. This policy also protects the organization’s mission and community as well as the reputation and integrity of the organization and its members.

In keeping with this policy:

- The National Society, state organizations, and chapters are prohibited from participating or intervening directly or indirectly, or authorizing anyone to do so on their behalf, in any political campaign on behalf of, or in opposition to, any candidate for public office or participating in any legislative activity or function that contravenes the laws governing tax-exempt organizations. Although an individual DAR member may in her personal capacity participate in such political activities or attend political events or functions, she will not wear or otherwise display DAR Insignia or anything that identifies her as a DAR member.
- The President General, or her designated representative, is the official NSDAR spokesperson. Members are prohibited from contacting the media or any public official or authorizing anyone to do so on their behalf to directly or indirectly influence, or to attempt to influence, the policies or practices of, or the internal decision-making at, the National Society.
- All membership data, including but not limited to those in eMembership, directories of DAR members, and chapter, state and national yearbooks, are entrusted to members exclusively for official use. For purposes of NSDAR, “official use” means use that has been expressly approved, endorsed or authorized by the National Society. State organizations, chapters and individual members are prohibited from releasing or distributing any membership data

outside of the DAR, except upon express approval by the National Board of Management.

- The National Society expressly prohibits the use of member data, such as those in eMembership or directories and yearbooks, for any purpose, including but not limited to personal, commercial, political, or promotional purposes. No member data, such as that in eMembership or in directories or yearbooks of members, may be downloaded, republished, distributed, shared, sold, or duplicated, in whole or in part, for any of these purposes, or for any purpose other than one related to official DAR duties, tasks, or responsibilities, or for any purpose that is calculated to disturb the harmony of the National Society, to injure its reputation, or to hamper it in its work.
- Members are prohibited from publicizing confidential or private information of the organization without the express written consent of the National Society.
- To obtain and retain access to the Daughters Online Community (DOC), every member must sign a written acknowledgement of the Community Protocol and Etiquette, Terms and Conditions, and Privacy Guidelines for using that platform and agree to abide by them.
- Members are prohibited from harassing or abusing other members in any forum or manner, including cyberbullying and doxxing; using offensive, insulting or debasing language; and/or deliberate intimidation or threats of violence.

A violation or breach of this policy may be reported to the Disciplinary Committee. After investigation, if a member is found at fault, potential consequences include but are not limited to: formal written warnings, cautions, or reprimands; removal of DAR member responsibilities, national office or committee membership or access to DAR membership resources and/or events; temporary or permanent bans from DAR events; temporary suspension or permanent revocation of membership by the National Board of Management under the bylaws; or other action that may be determined by the Committee to protect NSDAR and/or its membership from harm, including reputational, financial or other harm.