### 133rd Continental Congress Website FAQs

Have a question about the Congress Website or Pre-Registration? Browse this document to see if it is answered here. If you are still having problems, please contact <a href="mailto:helpdesk@nsdar.org">helpdesk@nsdar.org</a>.

- Q: When can I pre-register for Congress online?
- A: Pre-Registration is available online from April 15 to June 1, 2024.
- Q: How much is the Pre-Registration Fee for Congress?
- A: The Delegate/Non-Voting Member Pre-Registration fee is \$75. The Guest Pre-Registration fee is \$50 for persons 18 years old and older. The Guest Pre-Registration is free for persons 17 years old and under.
- Q: Can I register for Congress online and pay the Registration Fee later?
- A: When you complete Pre-Registration online, you **must pay** the non-refundable, non-transferable Pre-Registration Fee at that time with a credit card. On-Site Registration is also available for members to register and pay on-site from June 24 to June 28, 2024 during the week of Congress; however, the On-Site Registration Fee is higher.
- Q: Why is the On-Site Registration Fee for Congress higher than the online Pre-Registration Fee?
- A: Paying Congress Registration Fees in advance has always cost less than the fees to register for Congress on-site during the week of the event. It is strongly encouraged for members to register online between April 15 and June 1, 2024 to help National Headquarters accurately plan for anticipated attendees. Pre-Registration will also help expedite the on-site check-in process at DAR Headquarters during the week of Congress.
- Q: Can I pay for my online Pre-Registration Fee with a check or cash? Or does it have to be a credit card?
- A: A credit card must be used for online Congress Pre-Registration. Check, cash and credit card payments will be accepted at On-Site Registration during the week of Congress.
- Q: If I register for Congress online and later determine that I cannot attend Congress in Washington, DC, can I cancel my Registration?

A: Yes, you can cancel your Registration online; however, the online Pre-Registration fees that you paid will not be refunded. Congress registration fees are non-refundable and non-transferable.

### Q: How do I register to vote at the 133rd Continental Congress?

A: Per the NSDAR National Bylaws, all delegates must be credentialled by their chapter by April 15, 2024, in order to be eligible to vote at the 133<sup>rd</sup> Continental Congress. Chapter leaders received an email with information about this process. Those credentialled members must then register and attend Congress in Washington, DC, to be able to cast their ballot. Delegates who pre-register or who register on-site must check-in at DAR Headquarters between June 24 and June 28, 2024, at which point they will receive an email containing their password in order to access the Simply Voting portal to cast their ballot online on June 29, 2024.

### Q: How can I Register another DAR member on her behalf?

A: Multiple members cannot be registered online in a single transaction. To register yourself and another member, you will need to go through the registration process once for yourself, and then a second time for the other member. You will not be able to register more than one member at the same time. Every member registered for Congress must use a unique email address – the same email address cannot be used for multiple members. The website will not let you continue the registration process if an email address that has already been used for another member registration is entered.

### Q: I want to register myself and another member at the same time, can I do that?

- A: Unfortunately, you can only register one member at a time. You will have to go through the registration process a second time to complete it with the other member's information and a different email address.
- Q: I want to help my fellow member register to attend, but she doesn't have an email address. Can I use my email address for both of our registrations?
- A: No, each Congress registrant must have a unique email address, so you would be unable to use your email address for both registrations. You will need to borrow an email address from someone else not attending Congress or set up an email address for the member who does not currently have one. An email address can be set up quickly and easily using a platform like Gmail.
- Q: I tried to add another registration for a fellow member after I registered myself, but the site wouldn't let me start a new registration process since I had already gone through the process of registering myself. How do I get around that issue?
- A: The preferred website browsers to use the Congress Website are Google Chrome, Microsoft Edge and Safari. If you try to go through the Pre-Registration process while in the Mozilla Firefox website browser, you might run into problems such as not allowing a second registration process. Please try the registration process while using a different website browser.

- Q: Can I add guests (or additional guests) after I've already online pre-registered myself for Congress?
- A: Yes, you can go back into your Congress Registration profile at any time by clicking on the "Already Registered?" link underneath the registration button. That will take you to your saved profile and you can go back to the page where you can add more guests and pay for their registration.
- Q. I received my confirmation email and QR code. When do I use the QR code?
- A: When you arrive on-site at DAR Headquarters to check-in during Congress week, you can use this QR code to scan at the kiosk to pull up your registration information. If you do not have your QR code with you at on-site check-in, it will be possible to pull up your registration information at the kiosk by typing in your name and confirmation number. Keep your registration confirmation email for easy reference during the week of Congress.
- Q. I completed Pre-Registration and submitted my credit card information, but I did not receive a confirmation email. What are my next steps?
- A. Congress Website emails sometimes get sent to Spam folders. We recommend that you check your email account's spam folder first. If the confirmation email is not in your spam folder, please email <a href="mailto:congressregcred@dar.org">congressregcred@dar.org</a>.
- Q. When will there be more information about the Congress App available? When will the Congress App launch?
- A: An accompanying Congress App will be available to download in June and will sync up with all the same information on the Congress Website. In the meantime, the Congress Website is available to be accessed on your mobile device with all the same functionality as using it on a personal computer.
- Q: My chapter paid for chapter delegates' Registration Fees in the past. Is there a way for chapters to pay for their members' Pre-Registration Fees online?
- A: There is not a way for a chapter to pre-register or pay for their members through the online Congress Website. All individual members must pay with a credit card when completing their individual online pre-registration. Because there are individualized questions and other items that can be purchased in the same transaction (e.g. select national event tickets, a donation, etc.), a chapter cannot register online for their members. However, the chapter could reimburse their delegates for the Registration Fees if they so choose.
- Q: I want to pre-register for Congress, but I don't know which of the six national events I want to attend and purchase tickets for yet. Can I pre-register for Congress and come back to the

### website later to purchase a ticket to one or more of the six national events that are being sold through the Congress Website?

A: Yes! You can pre-register yourself for Congress and then come back later (using the "Already Registered?" link) and add on tickets for the national events. Just make sure you get your tickets by June 1 when Congress event ticket sales close.

# Q. I understand that the Registration Fees are non-refundable and non-transferable. Are the ticket fees for the six national event tickets that I can purchase through the Congress Website refundable?

A: Tickets to the six national events purchased through the Congress Website do not allow for refunds. Please contact the individual event planners -- contacts are listed in the tentative schedule -- if you have specific questions about the event tickets.

## Q: How do I purchase tickets to one of the six national events, but not register online for Congress?

A: You must be registered for Congress to purchase and attend Congress events in Washington, DC. The Congress Website does not allow you to purchase tickets to an event without also paying the Congress Registration Fee.

#### Q. Can I purchase multiple tickets to the six select national events?

A: For the Units Overseas Luncheon and the Units Overseas Bazaar-only, yes, you can purchase multiple tickets.

For the other five select national events, you can purchase extra tickets if they are for the non-member guests you have registered. If the tickets are for a guest you have not registered, or a fellow member, you may not purchase multiple tickets to the other five select national events. Only members and guests who are registered for Congress can purchase event tickets. Therefore, you can only buy national event tickets for yourself and the guests that you've personally registered online.

#### Q. How do I purchase a ticket to the Units Overseas Luncheon?

A: Once again, tickets to the Units Overseas Luncheon are being sold through the Congress Website. As you pre-register for Congress, you can add the UOS ticket to your transaction, or come back later by clicking "Already Registered?" on the Congress Website, entering your email and confirmation code and navigating to the "Units Overseas Ticket Options" page of the pre-registration process.

On the "Units Overseas Ticket Options" page of pre-registration, members have the ability to purchase either Luncheon tickets that include admission to the Bazaar or purchase Bazaar-only tickets that do not include admission to the luncheon.

When selecting the number of tickets to purchase in the dropdown for the UOS Luncheon, make sure to answer the questions below to help the event chair accurately plan for the event.

- Q: How do I add events from the Congress Schedule to my personal schedule?
- A: Once the Congress App is launched in June, you can use the App to view the entire Congress Schedule and add events to your personal schedule. More instructions will be released when the Congress App is made available to download in June.
- Q: Why can I purchase some event tickets on the Congress Website, but other social events direct me to another website to purchase tickets or require a mailed check to purchase tickets for other events?
- A: The six events for which you can purchase tickets on the Congress Website are the large, all member National Committee Luncheons and the Congress Reception. The many other ticketed social events that happen during Congress are run by individual committees, state delegations and clubs. These groups individually handle ticket sales for their events and the fees are not handled by National Headquarters.
- Q: I received an invitation to attend a Development event, but I can't find the option to purchase a ticket to the Development event on the Congress Website.
- A: Development events, are not sold through the Congress Website. Please contact <a href="mailto:development@dar.org">development@dar.org</a> about these events.